



Guidelines for the application of a Research Focus Center (FSP) at TUHH

In its basic regulations Hamburg University of Technology has decided to establish temporary research focus centers (FSP). The goal is to sharpen the research profile of the university. The focus on nationally and internationally visible areas of expertise is intended to strengthen the university's position in competition with other universities and research institutions, while further increasing the attractiveness of the university location for students and young scientists through excellent teaching and research conditions.

Instructions for the application

In principle, applications may be submitted at any time. Applications are to be addressed to the Presidential Board. The written length of an application should not exceed 10 pages and should be structured as follows:

1. General Information

Topic of the focus
Applicant/Coordinator
Participating institutes and working group

2. Summary

The length of the summary should not exceed one page and should include the main goals and visions of the research focus center

3. Description of the research focus center

The timeliness and importance of the research area should be briefly and accurately described in its immediate relationship and as a rationale for the specific application. Existing competencies should be mentioned in the context of the planned objectives.

Competitive as well as innovative potential of the focal point are essential criteria that are important for eligibility for funding. Special attention should be paid to their description.

As evidence of an excellent professional reputation, the following evaluation criteria must also be presented quantitatively:

- Volume of third-party funding,
- Publications in renowned journals,
- PhDs.

Depending on the scientific disciplines, additional information on habilitations, editorship of scientific journals, etc. can be provided. All numerical data should refer to the last three years.

An important selection criterion is also the cooperative relationships outside the university. In addition to other universities, partners from non-university research institutions as well as partners from business and society should be mentioned here.

4. Targets / Milestones

This section should make it clear how the proposed focus brings together the scientific potential of the research area and to which

thematic areas a collaborative and advanced contribution will be made.

Special importance is attached to the planning and preparation of structure- as well as focus-forming research programs, such as Collaborative Research Centers, Research Training Groups or Research Units, which are being aimed at with the establishment of the FSP and the intended funding. For this purpose, concrete work stages are to be named, which are to be achieved during a period of four years.

Development perspectives are to be shown that arise after the funding via additional resources for the field of work of the FSP. This includes in particular the estimation of further funding by third-party funds.

When outlining the objectives, attention must also be paid to the promotion of young scientists and the connection of the research focus center to be supported with teaching.

5. Applied funds

The information provided should make it clear what form of support is needed to implement the objectives. It should be noted that only infrastructural measures and related personnel resources, material resources and rooms are funded. In addition to the intended use, the tasks of the staff to be funded must be specified, especially in the case of requested personnel funds.

This translation of the „Leitfaden für die Antragstellung eines FSP an der TUHH“ is intended solely as a convenience to the non-German-reading public. Any discrepancies or differences that may exist between this translation and the official German version are not binding and have no legal effect for compliance or enforcement purposes.