Information on the Campus Management System TUNE

The TUHH transfers the previous self-service functions into the new campus management system **TUNE** in two steps

What does this mean for you?

In the first step, the functions of the student service are transferred. The examination service will follow at a later date.

Some more hints in advance:

- Behind the symbols and O Help there are important hints and help texts for the individual categories.
- If the presentation of the pages is not satisfactory, please use a different browser.
- Your semester contributions from previous semesters including the current semester have not been included in TUNE. The fee calculation in TUNE starts for the first time with the payment of the semester contribution for summer semester 2020.

This is how the start page of the TUNE portal looks like.

			Applicant-Login DE EN (+ approved applicants) Lost login data? TUHH-Login
	Admission	User information	
Home Applicants Students Staff Choose your portal	0	Login informations	0
Choose your portal, please.			
Applicants You want to apply for a place to study.	Students You are already a student of TUHH and want to change your address or print reports.	Applicant-Login (+ approved applicants)	This access is internal and is only used by the following groups: • applicants • approved applicants This access is a Shibboleth single sign-on access.
Staff You are a staff member at TUHH and want to use the TUNE- functions.		a TUHH-Login	done with Kerberos identifier (R2-account) and is used by the following groups: • students • staff

By clicking on "Students", you will be taken to the following start page:

	Applicant-Login (+ approved applicants) Lost login data?	DE
	🔒 TUHH-Login	
Admission User information		
Home Applicants Students Staff		
Information for Students		
Welcome to our TUNE-Portal, the campus management system of Hamburg University of Technology!		
The TUNKE portal replaces the SOS system and currently provides you with the following functions: Application and enrollment for all Bachelor and Master of Science courses Download of enrollment certifications Update of contact data		
Instructions for using the system can be found here. (link comes later)		
The TUNE-Portal offers different functions concerning your student status under the designation "Student Service". You may enter the portal by using the "TUHH-Login" in the top right corner. You will need your Kerberos-Account data to do so. There you will also find access to the functions in the examination system (examination registrations and cancellations, transcripts of records) as well as to stud jp and the intranet.		
Please keep in mind that applicant-logins from former semesters could not be used.		
Contact		
For content questions (concerning reregistration, reports, change of address) please contact. <u>STUDIS-Studierendenservice</u>		
Questions concerning examinations and transcripts are welcome at the <u>Examination Office</u> .		
For technical questions please contact <u>the Computer Center</u> .		

Please use the function "TUHH-Login" in the upper right corner to log in to the system. The following tab will open:

	ŵ	My Studies	User information	Bookmarks	
Last used			0		
There are no entries yet.					
My messages			0		
There are currently no reports available					

The following page opens under "My studies":

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	My Studies	User information	Bookmarks		
You are here. Home My Studies My Studies Context an overview of your status, contact details, invoices and payments and of Examination Service Register here for exams, print your transcript of records, submit your applic Instance Create your individual timetable here. StudIP Find study materials and e-learning offers here.	reate reports. Ition for admission to your final thesis.	and record your stays abroad	L		

Under the heading "Student Service" you will find the new functions. The other headings take you to the applications that are still in use by clicking on them.

The "House-symbol" takes you back to the start page.

The "Student Status" tab shows your degree programme and your status of registration.



The "Contact data" tab shows your e-mail generated by the computer centre and your private address. If you would like to change your address, please use the tab "Studies - Correspondence".

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You are here: Home > My Studies > Student Service	My Studies User information	Bookmarks	
Student Service Student status Contact data Bills and payments My bank account Reports			
Computer Center ① Studies	0	Studies - Correspondence	Information O The TUHH stores one address that is used
felix.testm@tuhh.de 21073 Hamb 21073 Hamb Germany	rgstr. 1	 Schwarzenbergstr. 1 21073 Hamburg Germany 	for all correspondence. This tab will list your address, telephone numbers and electronic contact details. Use the pencil icon to change the data
🖋 felix.testm@l	uhh.de	felix.testm@tuhh.de	o the date.
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🖋 No hyperlink			
🖉 No Messenger			

You will find your invoices and payments on the "Bills and Payments" tab at the beginning of the payment period for the summer semester 2020.

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Search menu				🚢 🜻 30 G-
	m My Studies	User information	Bookmarks	
Tou are here. Home My Studies Student Service Student Service Student status Contact data Bills and exyments My bank account Reports				
Bills				Information
There are no invoices available				This tab lists all your invoices, including the payments you have booked.
				The deposits up to and including WS 2019/O2 we in the predecises system (SOS) and have not been transferred to TUNE. The fee calculation in TUNE starts for the first time with the payment for summer semesire 2020.
				To get a detailed overview of your invoice account, click on the magnifying glass icon in the actions column.
				By clicking the 6-sign you can see which payment has been assigned to the invoke. If you have overpaid, the extra money will be shown as a credit balance on the statement.

The "My bank account" tab automatically lists the bank details from which your semester fee was paid. It is not used to enter bank details.

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ô 🖌	My Studies	User information	Bookmarks		
					Information () On this tab, the bank details of your payment (semester contribution) are listed.
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With the tab "Reports" you can create and print different reports and certificates in English and German.

