

**Studierendenservice /
admission and registration**

Sachbearbeiter/in: ---
Telefon: 040 42878-0 (Zentrale)

Zuständigkeiten und Sprechzeiten entnehmen
Sie bitte www.tuhh.de. In dringenden Fällen kann
ein gesonderter Termin vereinbart werden.

E-Mail: studierendenservice@tuhh.de
Internet: www.tuhh.de

Besucheranschrift **Postanschrift**
Am Schwarzenberg-Campus 3 21071 Hamburg
21073 Hamburg

**Request for reprint of semester documents for
summer semester _____ / winter semester _____**

Surname, first name: _____

Course of study: _____

Registration number: _____

My semester documents (semester ticket / student ID card) for the above semester

- ☐ did not arrive by post.
☐ have been lost, stolen or destroyed.*

I therefore request the reprint

- ☐ of the student ID card and the semester ticket (HVV).
☐ of the student ID card.

Affidavit concerning receipt of semester documents

I swear on oath that I have not received the semester documents for the above-named semester yet or that the semester documents have been lost/stolen/destroyed. I hereby state that for the semester above, I have not applied or I will not apply for semester ticket costs to be refunded by Studierendenservice Hamburg's hardship fund or that I have not or will not made my documents available to a third party. If I find the original documents, I am required to hand them to the STUDIS Studierendenservice without delay. I am aware that this statement will be made available to other authorities (e.g. Studierendenservice, HVV public transportation network, the police) for checking. I know that a wrong affidavit will be punished with imprisonment or fine.

Date / signature

* Reprinting is for a fee as per the university fee regulations. For current fees please refer to:
<http://www.tuhh.de/tuhh/studium/studieren/fags.html>

Bearbeitungsvermerk – nur auszufüllen von STUDIS

Studierendenausweis ☐ mit / ☐ ohne Semesterticket ☐ ausgehändigt / ☐ abgesandt am

Datum / Handzeichen: _____