Academic and Student Services (STUDIS) -

Information leaflet

## Occupational health and safety for pregnant students

Dear students,

The German Act on the Protection of Mothers at Work, in Training and at University (MuSchG) came into force on 1 January 2018.

This leaflet provides you with information about the relevant procedures at TUHH should you be pregnant. These are in place to protect your health and that of your unborn child.

So TUHH can take the necessary steps for your maternity protection, we rely on you as a pregnant or breastfeeding student to inform us of your pregnancy or desire to breastfeed. Of course, all TUHH employees are bound by a duty of confidentiality. Information will only be disclosed to the extent required by law.

- 1. As per section 15 paragraph 1 of the MuSchG, you should inform the relevant administration department of your pregnancy at an early stage. At TUHH, Academic and Student Services (STUDIS) is responsible for accepting notification of your pregnancy. From there, the Office for Occupational Safety and Health is notified as is legally required. In addition, the field office for Occupational Safety, Environment and Health Protection (AUG) is informed.
- 2. You will also receive this leaflet and certify receipt.
- 3. In traditional classes that serve to teach subject content in lecture halls or seminar rooms, it is assumed that no particular risk is posed. This has been determined based on the completed risk assessment.
- 4. When attending practical events, such as laboratory events, internships, etc., or working as a student assistant or tutor, you should report to the person responsible for the event and inform them that you are pregnant. It is your sole responsibility to do so.
- 5. The institute directors are obliged to point out any risks to you before you visit institute areas with potential risks.
- 6. The institute directors inform TUHH's occupational safety officer about any potential risks posed in individual laboratories.
- 7. Should a student be pregnant, the person responsible for the class must provide suitable compensation for any disadvantages, thereby allowing students to complete their studies and examinations. For further information, please contact your responsible Examination Office.
- 8. Confidentiality and matters of data protection are respected at all times.
- 9. The field office for Occupational Safety, Environment and Health Protection and the Family Office will be happy to advise you.

Hamburg, 4 November 2019

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