

APPLICATION FOR A GUEST STAY AT THE TUHH

NB: A guest in the sense meant by this application can **only** be someone who is **not** a member of the TUHH.

Guest's personal details

Name: _____ First name: _____
Sex: _____ Date of birth: _____
Acad. title: _____ Nationality: _____
Address: _____ E-Mail: _____
_____ Telephone: _____

Details of guest's stay at the TUHH

Duration of stay (from to): _____
DD.MM.YYYY – DD.MM.YYYY
Department / Faculty (abbrev.): _____
TUHH supervisor: _____
The following facilities (laboratories, workshops, etc.) are likely to be used. The heads of these facilities have confirmed that the requisite capacities are available: _____

A data center account is required for the stay at the TUHH. yes/ no

Status of stay (please choose one option only)

- Visiting academic
Employer or supporting body: _____
 Guest who will be using TUHH facilities for the purpose of working on a doctorate
 Student guest enrolled at the **university:** _____
→ **at the department to work on a**
 Degree thesis (Diploma/Bachelor/Master)
 Doctoral dissertation
 Student research project or internship
 Attending Continuing@TUHH
 Attending Integral

The signature confirms that the [conditions for the guest stay](#) are acknowledged and that the [guidelines for safeguarding good research practice](#) has been handed out and taken note of.

Date and guest's signature

Date/stamp/signature of the head of department

After filling out please send to:

STUDIS Studierendenservice (S3) – Vanessa Hennke
(Admission and Registration Office) [vanessa.hennke\(at\)tuhh.de](mailto:vanessa.hennke(at)tuhh.de)

Nur auszufüllen durch STUDIS (To be filled out only by STUDIS)

Die Anmeldung wird wie beantragt bestätigt.

ID: _____

Verteiler/ Kopie an:

- Gast
 Institut
 RA3 Wahlamt (nur bei Gastwissenschaft)
 PV 32 (nur bei Gastwissenschaft)

Datum/ Unterschrift/ Stempel STUDIS