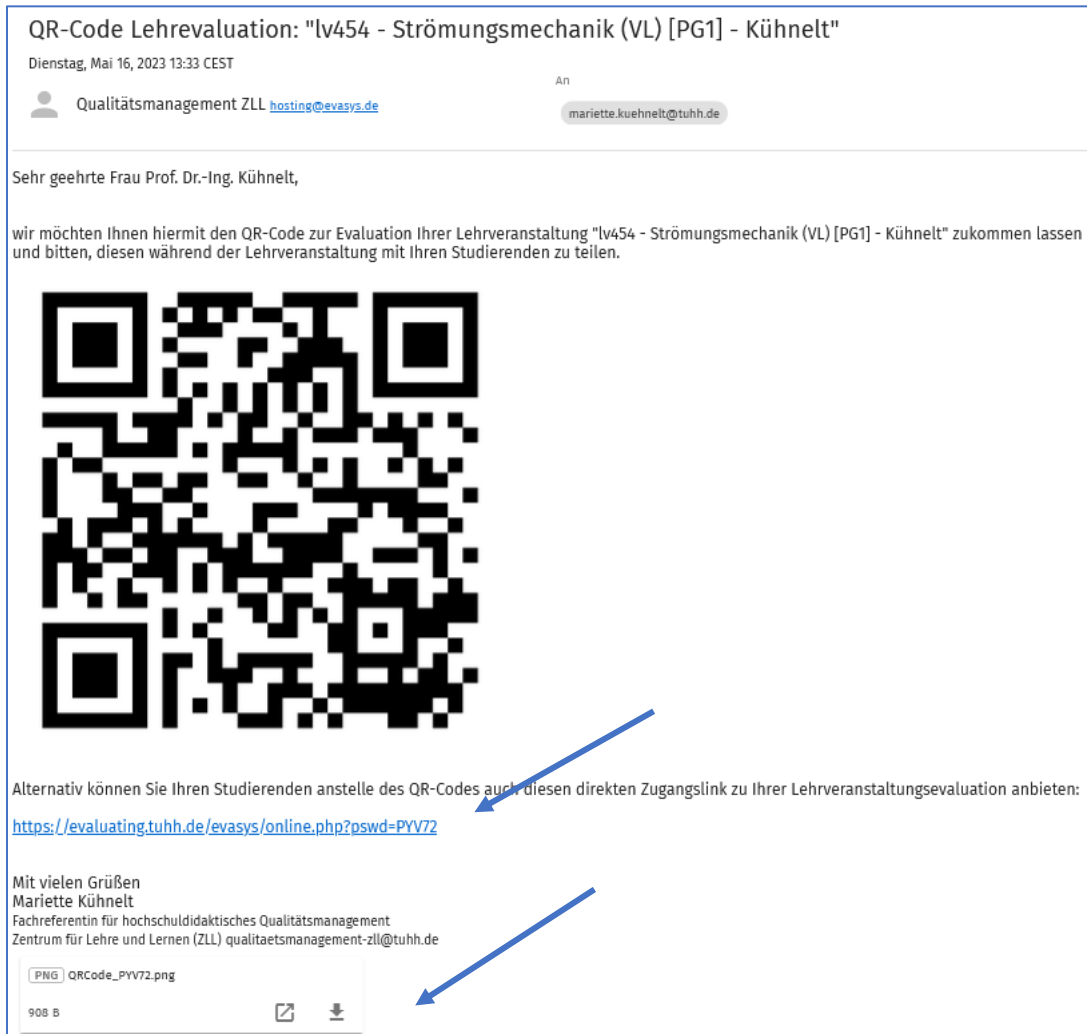


## Receive link/QR code to teaching evaluation and share it with students

Teachers will receive their links/QR codes for the evaluation of their courses/lectures by e-mail from the sender e-mail address „Qualitätsmanagement ZLL“:



You do now have the option of sharing the QR code (also attached) or the direct link to the evaluation with your students.

You will receive a separate email with a separate codes and links for each of your courses that you are running this semester.

By clicking on the direct link or scanning the QR code, students will be taken directly to the teaching evaluation:

## 1. Zur Lehrveranstaltung

Inwieweit stimmen Sie den folgenden Aussagen zu?

	stimme voll und ganz zu	stimme zu	teils/teils	stimme nicht zu	stimme gar nicht zu	keine Angabe
1.1 Die Lehrveranstaltung ist für mich klar strukturiert (roter Faden).	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Students will have the option of accessing the questionnaire in German or in English by clicking on the flag symbol in the top right-hand corner, here for example in English:

## 1. About the course/lecture

To what extent do you agree with the following statements?

	strongly agree	agree	neutral	disagree	strongly disagree	no comment
1.1 The course/lecture seems clearly structured.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
1.2 My prior knowledge is sufficient to follow the content of the course.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
1.3 The learning objectives of the course/lecture were clearly communicated from the beginning.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

All scale questions are technical "must answer questions", i.e. no "continue" will be possible without clicking; all open questions are no technical "must answer questions", i.e. open questions do not necessarily have to be completed by the students in order to be able to finish the questionnaire.

We kindly ask you to give your students about 10 minutes time during your course to evaluate (presence on site). This increases the response rate significantly. In addition, you could provide the link of QR code in Stud.IP to give absent students the opportunity to evaluate the course as well. For reasons of data protection, the survey will only be analysed if there are at least five students participating.

In general, an evaluation will be possible until the end of the respective semester.

You will receive the results of the teaching evaluation in time to be able to discuss these with your students in one of the last courses/lectures.

**Contact:**

Mariette Kühnelt

Fachreferentin für hochschuldidaktisches Qualitätsmanagement

Zentrum für Lehre und Lernen

[Qualitaetsmanagement-zll@tuhh.de](mailto:Qualitaetsmanagement-zll@tuhh.de)

040/42878-4818