Master Your Doctoral Project Successfully
Project Management for Doctoral Candidates

Addressed:
Doctoral Candidates of Technical University Hamburg Harburg

Goals:
Through short presentations and group work, you will become familiarized with the basics of project management which will be applied directly in your everyday work as well as your research projects.

Content Outline:
Project management in an academic environment means: putting a project into effect alongside many other activities as quickly as possible, with great complexity and with the participation of highly diverse interest groups. This challenge requires a wealth of methodological competence and interactive skills.

In this seminar you will learn the foundations of generic project management. With the help of your own project - your doctorate - you will "live through" your project from the beginning till the end – having the doctoral degree. It will help you to structure your doctoral phase and to integrate all other goals and activities of your live which are important for you.

Day I:
- Stakeholder analysis - who is involved in the project? Who is affected by and what are their expectations?
- Goal definition - what are my personal goals within the doctorate? What are the goals of the scientific group and the main stakeholders?
- Work Breakdown Structure – what has to be done to achieve these goals?

Day II:
- Continuing with the Work Breakdown Structure.
- Network plan: What are my main milestones and how can I set more detailed milestones to cut the project in small pieces and manage all subprojects of my doctorate.
- Transfer the Plan to the individual Time-Management-System.

Methods:
After short theoretical introductions each participant will be working on his own doctoral project. Participants will exchange their experience and their results in small groups.

Language:
This workshop will be held in English.

Trainer:
Barbara Wagner, Führungskräfte- und Organisationsentwicklung München

For about 20 years Barbara Wagner has been supporting international companies and organizations as well as universities as a coach and trainer. Her favorite topics are project management and all topics related to leadership. She is trained in systemic coaching and group dynamics and also works as an artist.

Date:
Thu 19 March 2015 and Fri 20 March 2015, 09:00 am to 05:00 pm

Place:
TUHH, Channel 4 (Harburger Schloßstraße 28), Raum CH4-0.21

Registration:
Due to a limited number of participants a binding registration is necessary. Please ask your supervisor for permission to participate and then address your registration to graduiertenakademie@tuhh.de. Your registration should contain your complete TUHH contact data.

Contact:
Dr. Krista Schölzig, T 040-42878-4337, E Krista.Schoelzig@tuhh.de